

THE BOARD OF LIBRARY TRUSTEES OF THE
WILMETTE PUBLIC LIBRARY DISTRICT
COOK COUNTY, ILLINOIS

ORDINANCE NO. 2017/18-183

TENTATIVE
COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2017-2018

WHEREAS, the Illinois Municipal Budget Law, ILCS, Chap. 50, Sec. 330/1, et seq., as amended, requires all Illinois Municipal corporations to adopt a combined annual budget and appropriation ordinance specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, ILCS, Chap. 75, Secs. 16/35-5 and 16/30-85, provides procedures for the passage of a budget and appropriation ordinance and a tax levy ordinance; and

WHEREAS, pursuant to the above and other statutes, an ordinance has been prepared in tentative form and made available for public inspection at least thirty (30) days prior to the adoption thereof, and a public hearing on said budget and appropriation ordinance has been held prior to final action hereon, and notice of said hearing was published at least thirty (30) days prior to said hearing in a newspaper published within the District;

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois, as follows:

Section 1. The following budget containing an estimate of all receipts of said Library District, and of the expenditures therefrom, be and the same hereby is adopted as the budget for said District for the fiscal year beginning July 1, 2017 and ending June 30, 2018, and the same sums are hereby appropriated as necessary to defray said expenses and liabilities of the Library District, for the objects and purposes indicated for the said fiscal year:

TENTATIVE Budget & Appropriation Ordinance for Fiscal Year 2017-18 (page 2)		
FUND BALANCES, estimated July 1, 2017		
General Fund Balance	7,633,244	
Municipal Retirement & Social Security	455,106	
Audit	7,547	
Liability Insurance	28,625	
Wilmette Public Library Endowment Fund	37,300	
B/E Special Reserve Fund	4,461,619	
		12,623,441
ESTIMATE OF REVENUE EXPECTED TO BE RECEIVED DURING FISCAL YEAR		
1. Tax Income-Current Levy Receipts*	5,747,103	
2. Other General Fund Income (Fines, Donations, Per Capita Grant, etc.)	474,904	
TOTAL ESTIMATE OF REVENUE		6,222,007
* Item 1 is based totally on levy, as filed. Amount indicated may not be fully collected.		
ESTIMATE OF EXPENDITURES		
I. PATRON MATERIALS/SERVICES - GENERAL FUND		
A. Books/Continuations	316,500	
B. Library of Things	8,000	
C. Audio Visual Materials	118,000	
D. Periodicals	70,000	
E. Electronic Resources	340,000	
F. Computer Software	15,000	
G. Electronic Service Providers	108,000	
H. Programming	45,000	
I. Interlibrary Loan	1,500	
J. Newsletter	47,000	
K. Promotion	15,000	
L. Grant	1,000	
M. Rutherford Trust	9,000	
N. Friends Purchases	45,000	
II. PERSONNEL - GENERAL FUND		
A. Librarian Salaries	1,503,528	
B. Non-Librarian Salaries	1,424,273	
C. Custodial Salaries	190,740	
D. Professional Memberships	7,000	
E. Continuing Education Registration	10,000	
F. Travel/Mileage	35,000	
G. Staff Development	40,000	
H. Employee Health Insurance	545,028	

TENTATIVE Budget & Appropriation Ordinance for Fiscal Year 2017-18 (page 3)		
III. OPERATION - GENERAL FUND		
A. Fees (p/r, bank, credit card)	12,000	
B. Professional Fees	32,500	
C. Library Supplies	40,000	
D. Office Supplies	30,000	
E. Copiers	28,000	
F. Printing	12,000	
G. Postage/Shipping	14,000	
H. Telephone	15,000	
I. Equipment/Furnishings/Computers	125,000	
J. Equipment/Computer/Security System Maintenance	90,000	
K. Property/Casualty Insurance	25,000	
L. Building/Grounds Improvement	20,000	
M. Building Supplies	25,000	
N. Building Maintenance	85,995	
O. Building Maintenance Contracts	100,000	
P. Grounds Maintenance	48,750	
Q. Parking Lot Rent	12,000	
R. Utilities	24,000	
S. Sales and Use Tax	100	
TOTAL ESTIMATE OF GENERAL FUND EXPENDITURES		5,633,914
IV. CONTINGENCY - GENERAL FUND	400,000	400,000
V. TRANSFER TO B/E SPECIAL RESERVE FUND FROM GENERAL FUND		
Specific fund for library site, building, equipment accumulated according to ordinance pursuant to 75 ILCS 16/40-50	900,000	900,000
VI. B/E SPECIAL RESERVE FUND - CAPITAL IMPROVEMENTS		
A. Building Improvement	1,500,000	
B. Fixed Equipment	500,000	
C. Building Repair	500,000	
D. Hardscape	3,500,000	
		6,000,000
VII. SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND		
A. Municipal Retirement-Social Security pursuant to 40 ILCS 5/7 - 171		
1. Municipal Retirement	268,000	
2. Social Security	200,000	
B. Audit Expense pursuant to 50 ILCS 310/9	9,263	
C. Liability Insurance, including Workman's Compensation and Unemployment Insurance pursuant to 745 ILCS 10/9 - 107	43,875	
TOTAL SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND		521,138
AGGREGATE TOTAL APPROPRIATED		13,455,052
Section 2. There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of income the sum of THIRTEEN MILLION FOUR HUNDRED FIFTY-FIVE THOUSAND FIFTY TWO DOLLARS among the several corporate objects and purposes herein above specified for said District purposes for the Fiscal Year 2017-18.		

Section 3. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to ILCS, Chap. 75, Sec. 16/40-50, pursuant to plans developed and adopted by this Board, and said unexpended balances shall be accumulated in this Fund for the purpose of erecting or purchasing a new library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment therefor.

Section 4. Except as otherwise provided by law, no further appropriations shall be made at any other time within such fiscal year provided that this Board may from time to time make transfers between the various items in any Fund, or appropriations in excess of those authorized by the budget in order to meet an immediate and unforeseen emergency, by two-thirds (2/3) vote of all the trustees, as provided by ILCS, Chap. 75, Sec. 16/30-90, et seq., and this Board may amend this budget and appropriation ordinance, from time to time by the same procedure as prescribed by statute for the original adoption of a budget and appropriation ordinance; provided that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of the fiscal year shall be available until August 30th for the authorization of the payment of obligations incurred prior to the close of the fiscal year, and until September 30th for the payment of such obligations or for the transfer of unexpended balances thereof to be accumulated, as provided by ILCS, Chap. 75, Sec. 16/30-90.

Section 5. A copy of this ordinance in tentative form has been available for public inspection at the Library for thirty (30) days, and notice of said hearing has been given by posting for thirty (30) days, and by publication in a newspaper published within this District in substantially the following form:

THE BOARD OF LIBRARY TRUSTEES OF THE
WILMETTE PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS

Public notice is hereby given that a public hearing will be held on the proposed annual budget and appropriation ordinance for the fiscal year July 1, 2017 to June 30, 2018 at the following place and time: Wilmette Public Library, 1242 Wilmette Avenue, Wilmette, Illinois, at 7:15 p.m., on the 18th day of July, 2017. The said ordinance shall be available for public inspection for at least thirty (30) days prior thereto at said Library during regular library hours.

Dated this 16th day of May, 2017

/s/ Jan Barshis
Secretary

Section 6. This ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act, ILCS, Chap. 75, Sec. 16/35-5, et seq., and Sec. 16/40-50; and the Illinois Revenue Code, ILCS, Chap. 35, Sec. 205/157, et seq., and other statutes appertaining thereto.

Section 7. This ordinance shall be in full force and effect from and after its passage and approval according to law, and any resolutions or ordinances in conflict therewith are hereby repealed; and should any part of this ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this act specifically covered thereby, and shall not affect any other provision or parts of this act, which shall be severable therefrom.