

THE BOARD OF LIBRARY TRUSTEES OF THE
WILMETTE PUBLIC LIBRARY DISTRICT
COOK COUNTY, ILLINOIS

ORDINANCE NO. 2017/18-189

TENTATIVE
COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2018-2019

WHEREAS, the Illinois Municipal Budget Law, ILCS, Chap. 50, Sec. 330/1, et seq., as amended, requires all Illinois Municipal corporations to adopt a combined annual budget and appropriation ordinance specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, ILCS, Chap. 75, Secs. 16/35-5 and 16/30-85, provides procedures for the passage of a budget and appropriation ordinance and a tax levy ordinance; and

WHEREAS, pursuant to the above and other statutes, an ordinance has been prepared in tentative form and made available for public inspection at least thirty (30) days prior to the adoption thereof, and a public hearing on said budget and appropriation ordinance has been held prior to final action hereon, and notice of said hearing was published at least thirty (30) days prior to said hearing in a newspaper published within the District;

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois, as follows:

Section 1. The following budget containing an estimate of all receipts of said Library District, and of the expenditures therefrom, be and the same hereby is adopted as the budget for said District for the fiscal year beginning July 1, 2018 and ending June 30, 2019, and the same sums are hereby appropriated as necessary to defray said expenses and liabilities of the Library District, for the objects and purposes indicated for the said fiscal year:

TENTATIVE Budget & Appropriation Ordinance for Fiscal Year 2018-19 (page 2)		
FUND BALANCES, estimated July 1, 2018		
General Fund Balance	8,352,600	
Municipal Retirement & Social Security	412,813	
Audit	6,931	
Liability Insurance	31,871	
Wilmette Public Library Endowment Fund	37,360	
B/E Special Reserve Fund	5,800,000	
		14,641,575
ESTIMATE OF REVENUE EXPECTED TO BE RECEIVED DURING FISCAL YEAR		
1. Tax Income-Current Levy Receipts*	5,747,103	
2. Other General Fund Income (Fines, Donations, Per Capita Grant, etc.)	505,926	
TOTAL ESTIMATE OF REVENUE		6,253,029
* Item 1 is based totally on levy, as filed. Amount indicated may not be fully collected.		
ESTIMATE OF EXPENDITURES		
I. PATRON MATERIALS/SERVICES - GENERAL FUND		
A. Books/Continuations	305,500	
B. Library of Things	8,000	
C. Audio Visual Materials	114,000	
D. Periodicals	58,500	
E. Electronic Resources - AS & YS	340,000	
F. Computer Software	14,000	
G. Electronic Service Providers	122,000	
H. Programming	56,000	
I. Interlibrary Loan	1,200	
J. Newsletter	40,000	
K. Promotion	20,000	
L. Rutherford Trust	9,000	
M. Friends Purchases	28,800	
II. PERSONNEL - GENERAL FUND		
A. Librarian Salaries	1,503,528	
B. Non-Librarian Salaries	1,424,273	
C. Custodial Salaries	190,740	
D. Professional Memberships	6,500	
E. Continuing Education Registration	8,000	
F. Travel/Mileage	20,000	
G. Staff Development	35,000	
H. Employee Health Insurance	548,300	

TENTATIVE Budget & Appropriation Ordinance for Fiscal Year 2018-19 (page 3)		
III. OPERATION - GENERAL FUND		
A. Fees (p/r, bank, credit card)	16,000	
B. Professional Fees	20,000	
C. Library Supplies	35,000	
D. Office Supplies	45,000	
E. Copiers	28,000	
F. Printing	11,000	
G. Postage/Shipping	6,000	
H. Telephone	13,000	
I. Equipment/Furnishings/Computers	125,000	
J. Equipment/Computer/Security System Maintenance	122,000	
K. Property/Casualty Insurance	25,000	
L. Building/Grounds Improvement	20,000	
M. Building Supplies	24,000	
N. Building Maintenance	85,000	
O. Building Maintenance Contracts	100,000	
P. Grounds Maintenance	45,000	
Q. Parking Lot Rent	12,000	
R. Utilities	21,000	
S. Sales and Use Tax	100	
TOTAL ESTIMATE OF GENERAL FUND EXPENDITURES		5,606,441
IV. CONTINGENCY - GENERAL FUND	400,000	400,000
V. TRANSFER TO B/E SPECIAL RESERVE FUND FROM GENERAL FUND		
Specific fund for library site, building, equipment accumulated according to ordinance pursuant to 75 ILCS 16/40-50	300,000	300,000
VI. B/E SPECIAL RESERVE FUND - CAPITAL IMPROVEMENTS		
A. Renovate Interior Space & Update Furnishings (D, I*)	3,300,000	
B. Upgrade Computer Network, Materials Handling & Signage (A, B, F*)	700,000	
C. Improve and/or Maintain Building & Parking (C, E, H*)	1,000,000	
D. Update Hardscape and/or Landscape (G*)	1,000,000	
* See Resolution 2017/18-192, Amending a Plan & Estimating Costs		6,000,000
VII. SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND		
A. Municipal Retirement-Social Security pursuant to 40 ILCS 5/7 - 171		
1. Municipal Retirement	268,000	
2. Social Security	200,000	
B. Audit Expense pursuant to 50 ILCS 310/9	10,000	
C. Liability Insurance, including Workman's Compensation and Unemployment Insurance pursuant to 745 ILCS 10/9 - 107	40,000	
TOTAL SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND		518,000
AGGREGATE TOTAL APPROPRIATED		12,824,441
Section 2. There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of income the sum of		
<i>TWELVE MILLION EIGHT HUNDRED TWENTY-FOUR THOUSAND FOUR HUNDRED FORTY ONE DOLLARS</i>		
among the several corporate objects and purposes herein above specified for said District purposes for the Fiscal Year 2018-19.		

Section 3. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to ILCS, Chap. 75, Sec. 16/40-50, pursuant to plans developed and adopted by this Board, and said unexpended balances shall be accumulated in this Fund for the purpose of erecting or purchasing a new library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment therefor.

Section 4. Except as otherwise provided by law, no further appropriations shall be made at any other time within such fiscal year provided that this Board may from time to time make transfers between the various items in any Fund, or appropriations in excess of those authorized by the budget in order to meet an immediate and unforeseen emergency, by two-thirds (2/3) vote of all the trustees, as provided by ILCS, Chap. 75, Sec. 16/30-90, et seq., and this Board may amend this budget and appropriation ordinance, from time to time by the same procedure as prescribed by statute for the original adoption of a budget and appropriation ordinance; provided that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of the fiscal year shall be available until August 30th for the authorization of the payment of obligations incurred prior to the close of the fiscal year, and until September 30th for the payment of such obligations or for the transfer of un-expendable balances thereof to be accumulated, as provided by ILCS, Chap. 75, Sec. 16/30-90.

Section 5. A copy of this ordinance in tentative form has been available for public inspection at the Library for thirty (30) days, and notice of said hearing has been given by posting for thirty (30) days, and by publication in a newspaper published within this District in substantially the following form:

THE BOARD OF LIBRARY TRUSTEES OF THE
WILMETTE PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS

Public notice is hereby given that a public hearing will be held on the proposed annual budget and appropriation ordinance for the fiscal year July 1, 2018 to June 30, 2019 at the following place and time: Wilmette Public Library, 1242 Wilmette Avenue, Wilmette, Illinois, at 7:15 p.m., on the 24th day of July, 2018. The said ordinance shall be available for public inspection for at least thirty (30) days prior thereto at said Library during regular library hours.

Dated this 19th day of June, 2018

/s/ Jan Barshis
Secretary

Section 6. This ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act, ILCS, Chap. 75, Sec. 16/35-5, et seq., and Sec. 16/40-50; and the Illinois Revenue Code, ILCS, Chap. 35, Sec. 205/157, et seq., and other statutes appertaining thereto.

Section 7. This ordinance shall be in full force and effect from and after its passage and approval according to law, and any resolutions or ordinances in conflict therewith are hereby repealed; and should any part of this ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this act specifically covered thereby, and shall not affect any other provision or parts of this act, which shall be severable therefrom.